The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Gordon Petrie called the meeting to order at 7:00p.m.

Mayor Gordon Petrie led the **Pledge of Allegiance**

Al Cinnamon offered the **Community Invocation**

**Council Present**: Council President Nebeker, Councilor Denise Sorenson, Councilor Thomas Butler, Councilor Gary Resinkin

**Council Present via telephone:** Councilor Tona Henderson and Councilor Michelle Welch

**Counselor Present:** Jake Sweeten

**Staff Present:** Lyleen Jerome, Clint Seamons, Mike Knittel, Alyce Kelley, Steve Kunka, Brian Sullivan, Stephanie Johnson

**Public Present:** Dave Keaster – 7850 Hillview Rd, Emmett; Kristen Seitz – 315 E. 3rd St, Emmett; Jody Harris – 418 N. Commercial, Emmett; Jon Breckon – 6661 N. Glenwood St. Garden City; Mary Soito – WICAP 213 E. Main, Emmett; J.D. H. Johnson – 2111 Feltham Peak Dr, Emmett

**Public Present via telephone**:

**Amendments to the Agenda**: None.

**Councilor Nebeker** moved to approve **THE AGENDA AS PRESENTED.** Seconded by **Councilor ­­­­­­­­­­­Butler.** The motion was passed by **voice vote**.

**Declaration of Conflicts of Interest:** None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: Council President Nebeker and Councilor Sorenson declared that they both had talked separately to an individual in the community who they had discussed the growth of the community and a possible moratorium on the growth and that information was discussed with the mayor and other staff.

**ELECTED OFFICIALS:**

**A. Mayor**

1. Proclamation – Hospice Month – Mayor Petrie proclaimed October as National Hospice Month and presented the proclamation to Councilor Sorenson.

**B. City Council**

**C. Announcements and Good of the Order**

**CONSENT AGENDA**:

1. **Approval of Minutes** – October 12, 2021
2. **Approval of Accounts Payable**.
3. **Approve Permits –** Bartender Permits: Carla Houtz, Rochelle Russell

Terri L. Kaney Heidi Smith

Donna J. Hauser

**Councilor Henderson** moved to approve **THE CONSENT AGENDA AS PRESENTED.** Seconded by **Councilor Welch**. The motion passed by **voice vote**.

**PUBLIC HEARING**

**Annexation with Rezone Application and Development Agreement.** Park Hampton LLC Property Location - 1050 Cascade Road.

Mayor Petrie opened the Public Hearing at 7:10pm.

1.Annexation Application -Brian Sullivan, Building Official/City Planner requested a motion to continue the Public Hearing at the next meeting due to illness of the applicant.

**Councilor Henderson** moved to continue **THE PUBLIC HEARING OF THE ANNEXATION WITH REZONE APPLICATION AND DEVELOPMENT AGREEMENT WITH PARK HAMPTON LLC PROPERTY LOCATION 1050 CASCADE RD UNTIL THE NEXT CITY COUNCIL MEETING ON TUESDAY, NOVEMBER 9TH, 2021 AT 7PM**. The motion passed by **voice vote**.

**PUBLIC HEARING:**

**Special Use Permit for a Planned Unit Development –** Gem Valley Townhomes. Property Location - 1415 & 1475 S. Johns Avenue

Mayor Petrie opened the Public Hearing at 7:12pm

1. Application - Brian Sullivan, Building Official/City Planner presented the application and recommendations from the Zoning Commission and answered questions of the Council. Public gave input

2. Close of Public Hearing - After calling for Public Input three separate times Mayor Petrie adjourned the Public Hearing at 7:29pm.

3. Decision of Public Hearing – **Council President Nebeker** moved to approve the **SPECIAL USE PERMIT 21-001 TO ALLOW A PLANNED UNIT DEVELOPMENT, PRELIMINARY PLAT FOR PUD 20-001; AND ADOPT THE STAFF REPORT AS PART OF THE APPROVAL. Councilor Resinkin** seconded the motion.

The motion passed by **voice vote**.

**PUBLIC HEARING:**

**Annexation Application with Development Agreement -** Heartland Townhomes Property Management, LLCProperty Location – 661 and 641 W. 4th Street

Mayor Petrie opened the Public Hearing at 7:31pm

1. Annexation Application. Application - Brian Sullivan, Building Official/City Planner presented the application and recommendations from the Zoning Commission. Jane Suggs of Gem State Planning gave a presentation on the proposal.

2. Close of Public Hearing After calling for Public Input three separate times Mayor Petrie adjourned the Public Hearing at 7:46pm.

3. Decision of Public Hearing – Councilor Butler disclosed that his wife is on the Planning and Zoning Committee, he did not hear any different information than what he learned tonight and it will not sway him in his vote. **Council President Nebeker** moves to approve **ANN 21-003, ANNEXATION OF 661 W. 4TH STREET, PARCEL #RPC40200T00310 CONTAINING 5.88 ACRES AS DESCRIBED IN LEGAL DESCRIPTION EXHIBIT A., WITH A ZONING CLASSIFICATION OF R-3, MULTI-FAMILY RESIDENTIAL. DA 21-002, DEVELOPMENT AGREEMENT FOR LAND USE TYPES R-1, R-2, AND R-3 AS DESCRIBED IN THE DEVELOPMENT AGREEMENT EXHIBIT B. RZ21-002, RE-ZONE OF A PORTION OF 641 W. TH STREET AS DESCRIBED IN LEGAL DESCRIPTION EXHIBIT B CONTAINING .474 ACRES. PP21-003, PRELIMINARY PLAT OF SKYHAWK EAST SUBDIVISION, AND INCLUDE THE STAFF REPORT AS PART OF THE APPROVAL. Councilor Resinkin** seconded the motion.

The motion passed by **roll call vote**.

**AYES** – Council President Nebeker, Councilor Butler, Councilor Henderson, Councilor Resinkin, Councilor Sorenson, Councilor Welch.

**NAYS –** None

**NON-CONSENT AGENDA**

**BUSINESS**

Kristen Seitz, Gem County Recreation District requests approval of Road Closures for Gem County Recreation District Holiday Magic on Main Street Lighted Parade on November 27, 2021 **Council President Nebeker** moved to approve the **ROAD CLOSURES FOR GEM COUNTY RECREATION DISTRICT’S HOLIDAY MAGIC ON MAIN STREET LIGHTED PARADE NOVEMBER 27, 2021 FROM 5PM UNTIL 7PM AND TO FOLLOW STAFF RECOMMENDATIONS. Councilor Henderson** seconded the motion. The motion was passed by **voice vote.**

Mary Soito, WICAP Director requested the City’s approval to participate in Idaho Department of Health and Welfare Low-Income Home Water Assistance Program (LIHWAP) **Councilor Butler** moves to approve the **CITY’S PARTICIPATION IN IDAHO DEPARTMENT OF HEALTH AND WELFARE LOW-INCOME HOME WATER ASSISTANCE PROGRAM (LIHWAP). Councilor Sorenson** seconded the motion. The motion was passed by **roll call vote.**

**AYES** – Council President Nebeker, Councilor Butler, Councilor Henderson, Councilor Resinkin, Councilor Sorenson, Councilor Welch.

**NAYS –** None

Lyleen Jerome, City Clerk requests approval Fiscal Year Quarterly Financials. **Council President Nebeker** moves to approve the **FISCAL YEAR QUARTERLY FINANCIALS FOR THE 4TH QUARTER. Councilor Resinkin** seconded the motion. The motion was passed by **voice vote.**

Lyleen Jerome, City Clerk requests Approval of Payment of Latecomers Fees in the amount of $67,550.00. **Councilor Henderson** moves to approve **PAYMENT OF LATECOMER FEES IN THE AMOUNT OF $67,550.00. Councilor Butler** seconded the motion. The motion was passed by **voice vote.**

Mike Knittel, Systems Administrator requests approval of the purchase of a Dodge Ram 1500 from Federal Surplus in the amount of $12,000.00. **Council President Nebeker** moves to approve **THE PURCHASE OF A DODGE RAM 1500 FROM FEDERAL SURPLUS IN THE AMOUNT OF $12,000.00. Councilor Henderson** seconded the motion. The motion was passed by **voice vote.**

**DEPARTMENT/ ACTIVITY REPORTS**

**A. Building Official/City Planner –** Brian Sullivan, Building/Zoning Administrator – Gave report

**B. Clerk** – Lyleen Jerome, City Clerk– Gave report  
**C. Fire** – Curt Christensen, Fire Chief– Absent

**D. Library** – Alyce Kelley, Director– Gave report

**E. Police -** Steve Kunka, Police Chief– Gave report

**F. Public Works** – Clint Seamons, Public Works Director– Gave report

**G. Systems Administrator** – Mike Knittel, IT Systems Director– Gave report

**H. Engineer**

**Councilor Sorenson** moved to approve a **MOTION TO ADJOURN. Seconded by Councilor Henderson.** The motion was passed by **voice vote.**

Meeting Adjourned 8:28pm

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**