# The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Gordon Petrie called the meeting to order at 7:00p.m.

Mayor Gordon Petrie led the **Pledge of Allegiance**

Cesar Perez offered the **Community Invocation**

**Council Present**: Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Denise Sorenson, Councilor Thomas Butler. Councilor Michelle Welch

**Council Present via telephone:** Councilor Tona Henderson

**Counselor Present:** Jake Sweeten

**Staff Present:** City Clerk Lyleen Jerome, Library Director Alyce Kelly, Police Deputy Chief Will Babcock, Public Works Director Clint Seamons, IT Systems Director Mike Knittel, Building/Zoning Director Brian Sullivan, Chief Deputy Clerk Stephanie Johnson

**Amendments to the Agenda**: None

Council President Nebeker made a **MOTION TO APPROVE THE AGENDA AS PRESENTED.** Seconded by Councilor Resinkin. 6– AYES, 0 – NOES. **Motion Carried.**

**Declaration of Conflicts of Interest:**  None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

1. **Mayor**
2. **Council**

**C. Announcements and Good of the Order** - None

**CONSENT AGENDA**:

**A. Approval of Minutes: June 22, 2021 – Budget Meeting**

**June 22, 2021 – Regular Meeting**

**B**. **Approval of Accounts Payable**

**C. Approve Permits:** Bartender Permit – Nichole Rowley

Councilor Henderson made a **MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED.** Seconded by Councilor Welch. AYES -6, NOES - 0**. Motion Carried.**

**DISCUSSION/INFORMATION/UPDATES:**

**NON-CONSENT AGENDA**

**BUSINESS**

1. Lyleen Jerome requested approval of Agreement for PayPort Electronic Payments**. Councilor Henderson made a MOTION TO APPROVE** the Service Level Agreement for Electronic Transactions and Access for PayPort Electronic Payments to the City of Emmett with the Mayor to sign. **Seconded by Councilor Resinkin.** Roll Call Vote Council President Nebeker AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE, Councilor Welch- AYE, Councilor Butler - AYE. 6 AYES, 0 NOES. **Motion Carried**.
2. Lyleen Jerome, City Clerk requests approval of Opening a Checking Account for Electronic Payments. **Council President Nebeker made a MOTION TO APPROVE** opening a ZBA Sweep Account with Key Bank with the Mayor, Council President, City Clerk and Deputy Clerk as signers to the account. **Seconded by Councilor Henderson**. Roll Call Vote Council President Nebeker AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE, Councilor Welch- AYE, Councilor Butler - AYE. 6 AYES, 0 NOES. **Motion Carried**.
3. Deputy Chief, William Babcock requests approval Surplus of Property. **Councilor Resinkin made a MOTION TO APPROVE** to give the drug dog “Steely” to Officer Aamodt. **Seconded by Councilor Butler.** Voice Vote**.** 6 AYES, 0 NOES. **Motion Carried**.
4. Alyce Kelley, Library Director with the assistance of Clint Seamons, Director of Public Works requested approval of maintenance contract with Pro Tech Roofing. **Council President Nebeker made a MOTION TO APPROVE** the maintenance contract with Pro Tech Roofing with the mayor to sign. **Seconded by Councilor Henderson.** Roll Call Vote Council President Nebeker AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE, Councilor Welch- AYE, Councilor Butler - AYE. 6 AYES, 0 NOES. **Motion Carried**.
5. Mike Knittel, Systems Administrator requests approval of ARPA Projects. **Councilor Henderson made a MOTION TO APPROVE** with moving forward with ARPA projects to include Locust corridor and booster utility upgrade, Hawthorne lift station connectivity upgrade, and the 12th Street water storage tank and connectivity upgrade. **Seconded by Councilor Sorenson.** Voice Vote**.** 6 AYES, 0 NOES. **Motion Carried**.
6. Mike Knittel, Systems Administrator requests approval of low voltage conduit quote for South Johns Ave. **Council President Nebeker made a MOTION TO APPROVE** the quote in the amount of $21,519.06 for Low Voltage Conduit. **Duly Seconded.** Roll Call Vote Council President Nebeker AYE, Councilor Henderson AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE, Councilor Welch- AYE, Councilor Butler - AYE. 6 AYES, 0 NOES. **Motion Carried**.
7. Clint Seamons, Public Works director requests approval of the Agreement for Professional Services to Keller Associates for Emmett WWTP Preliminary Design for Aeration Piping Improvements in the amount of $12,870.00, **Councilor Henderson made a MOTION TO APPROVE** the Agreement for Professional Services to Keller Associates for Emmett WWTP Preliminary Design for Aeration Piping Improvements in the amount of $12,870.00. **Seconded by Councilor Butler.** Roll Call Vote Council President Nebeker AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE, Councilor Welch- AYE, Councilor Butler - AYE. 6 AYES, 0 NOES. **Motion Carried**.

**DEPARTMENT/ ACTIVITY REPORTS:**

**A. Building Official/City Planner –** No Report, answered Council questions

**B. Clerk** – Lyleen Jerome, City Clerk– No Report  
**C. Fire** – Curt Christensen, Fire Chief– No Report

**D. Library** – Alyce Kelley, Director– No Report

**E. Police -** Steve Kunka, Police Chief– No Report

**F. Public Works** – Clint Seamons, Public Works Director– No Report, answered Council questions

**G. Systems Administrator** – Mike Knittel, IT Systems Director– No Report, answered Council questions.

**H. Engineer –** Justin Walker gave an engineering report.

Councilor Butler made a **MOTION TO ADJOURN.** Seconded by Councilor Welch 6-AYES, 0–NOES. **Motion Carried.**

Meeting Adjourned at 7:45 p.m.

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**