# The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Gordon Petrie called the meeting to order at 7:00p.m.

Mayor Gordon Petrie led the **Pledge of Allegiance**

Cesar Perez offered the **Community Invocation**

**Council Present**: Council President Steve Nebeker, Councilor Gary Resinkin,, Councilor Denise Sorenson, Councilor Thomas Butler. Absent – Councilor Tona Henderson and Councilor Michelle Welch

**Counselor Present:** Jake Sweeten

**Staff Present:** City Clerk Lyleen Jerome, Library Director Alyce Kelly, Police Chief Steve Kunka, Public Works Director Clint Seamons, IT Systems Director Mike Knittel, Building/Zoning Director Brian Sullivan,

**Amendments to the Agenda**: None

Council President Nebeker made a **MOTION TO APPROVE THE AGENDA AS PRESENTED.** Seconded by Councilor Butler.

4– AYES, 0 – NOES. **Motion Carried.**

**Declaration of Conflicts of Interest:**  None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

1. **Mayor –** Mayor Petrie swear-in of new policy officer Eduardo Gomez- Corona and Brian Gregory to the Zoning Commission
2. **Council**

**C. Announcements and Good of the Order** - None

**CONSENT AGENDA**:

**A. Approval of Minutes: June 8, 2021 – Regular Meeting**

**B**. **Approval of Accounts Payable**

**C. Approve Permits:** Bartender Permit – Matthew Larson

Council President Nebeker made a **MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED.** Seconded by Councilor Resinkin. AYES -4, NOES - 0**. Motion Carried.**

**DISCUSSION/INFORMATION/UPDATES:** IT Systems Director, Mike Knittel presented a power-point to the council in regards to the ARPA funds, the amount to be received and what the funds can be used for.

**NON-CONSENT AGENDA**

**BUSINESS**

1. **Beijing Restaurant Request for Water Waiver.** Bruce Lee owner of the restaurant asked the council for a water waiver on his property located at 1203 S. Washington. Councilor Resinkin made a **MOTION TO waive $117.50 on the sewer charge for property located at 1203 S. Washington**, Seconded by Council President Nebeker, 4-AYES, 0-NOES. **Motion Carried.**
2. **Transition from Capitol Law Group, PLLC to Gravis Law, PLLC.** City Attorney Jake Sweeten announced that he has changed the structure of his firm and going forward he will be conducting business under Gravis Law, PLLC. Councilor Butler made a **MOTION to approve the transition to Gravis Law, PLLC and Mayor to sign** the consent to transfer files to Gravis Law, PLLC. Seconded by Councilor Resinkin. Roll call vote 4-AYES, 0-NOES. **Motion Carried.**
3. **Open a new LGIP account for the ARPA Funds.** City Clerk, Lyleen Jerome presented to the Council to open a new LGIP account to hold the ARPA funds until projects can be scheduled funds distributed. It is required that these funds be used within four years and for specified projects. Councilor Sorenson made **a MOTION to** **approve opening a new LGIP account for the ARPA funds**. Seconded by Councilor Butler. 4-AYES, 0-NOES. **Motion Carried.**
4. **Service Contract with Zwygart John CPAs, LLC.** City Clerk, Lyleen Jerome presented a service contract agreement for Zwygart John CPA’s to perform our 2020-2021 Fiscal Year audit. Council President Nebeker made a **MOTION to** **approve the service contract with Zwygart John CPAs, LLC with the Mayor to sign**. Seconded by Councilor Butler. Roll Call vote – 4-AYES, 0-NOES. Motion Carried.
5. **Gem County Dispatch Funding Agreement –** City Clerk Lyleen Jerome presented the dispatch funding agreement for fiscal year 2021-22. Council President Nebeker made a **MOTION to approve the Gem County** **Dispatch Funding Agreement for fiscal year 2021-22 with Mayor to sign.** Seconded by Councilor Resinkin. Roll call vote – 4-AYES, 0-NOES **Motion Carried.**
6. **Resolution #R2021-07 A Resolution Amending the Lexipol Policy for the Emmett Police Department**. PoliceChief, Steve Kunka presented Resolution #R2021-7. **Councilor Butler made a MOTION to approve Resolution #R2021-07 A Resolution Amending the Lexipol Policy for the Emmett Police Department.** Seconded by Councilor Sorenson 4-AYES, 0-NOES. **Motion Carried**.

**G. Idaho Transportation Department Local Professional Service Agreement** presented by Public Works Director,

Clint Seamons. Councilor Sorenson made a **MOTION to approve Idaho Transportation Department Local**

**Professional Services Agreement for Agreement #95925 with Mayor to Sign.** Seconded by Councilor Butler.

Roll Call Vote – 4-AYES, 0-NOES**. Motion Carried**.

**H. Idaho Transportation Department Professional Services Authorization and Invoice Summary for Agreement**

**#95925.** Public Works Director, Clint Seamons presented.Council President Nebeker made a **MOTION to**

**approve Idaho Transportation Department, Local Professional Services Authorization and Invoice Summary for**

**Agreement #95925 in the amount of $13,825.00 with Mayor to sign.** Seconded by Councilor Butler.

Roll call vote – 4 AYES, 0-NOES**. Motion Carried.**

**I. Piggyback off of the Gem County Road & Bridge Procurement.** Public Works Director, Clint Seamons presented**.**

Councilor Sorenson made a **MOTION to approve piggyback off of the Gem County Road and Bridge procurement**

**of CSR-2 oil and 3/8” chip in the total amount of $30,080.00 to complete chip seal projects on Main Street from 4th**

**Street to Hayes Avenue and on Substation Road between 4th Street and Main Street.**

Seconded by Council President Nebeker. 4-AYES, 0-NOES. **Motion Carried**.

**DEPARTMENT/ ACTIVITY REPORTS:**

**A. Building Official/City Planner –** Reported

**B. Clerk** – Lyleen Jerome, City Clerk– Reported  
**C. Fire** – Curt Christensen, Fire Chief– Reported

**D. Library** – Alyce Kelley, Director– Reported

**E. Police -** Steve Kunka, Police Chief– Reported

**F. Public Works** – Clint Seamons, Public Works Director– Reported

**G. Systems Administrator** – Mike Knittel, IT Systems Director– Reported

**H. Engineer –** No Report.

Councilor Resinkin made a **MOTION TO ADJOURN.** Seconded by Councilor Butler 4-AYES, 0–NOES. **Motion Carried.**

Meeting Adjourned at 8:17 p.m.

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**